MEETING MINUTES – RURAL MUNICIPAILITY OF REYNOLDS – SPECIAL MEETING
HELD IN THE HADASHVILLE COUNCIL CHAMBERS ON November 8, 2018

PRESENT:	**REEVE:**	Trudy Turchyn	
	COUNCILLORS:	Jessica Thurston	(Ward 1)
		Curtis J. Buley	(Ward 2)
		De-Ann Holmes	(Ward 3)
		Blaine Webster	(Ward 4)
		Michael Huzel	(Ward 5)
		Kim Zalitach	(Ward 6)
		Harriet Yarmill	(Ward 7)

RECORDING SECRETARY: Penny Lovenuk

1. **Call to Order**: The meeting was called to order by Reeve Trudy Turchyn at 6:30 p.m.

2. **Adoption of the Agenda – Special Meeting**

Res 408/18 Agenda — M/S M. Huzel / J. Thurston
BE IT RESOLVED that the Agenda for the special meeting of Council be hereby adopted as presented. Carried.

3. General Business:

3.1 Review of Organizational By-Law – by-law copied to Council for review
3.2 Review of Procedural By-Law – by-law copied to council for review
3.3 New Signing authorities for Sunova Credit Union – Res. 409/18
3.4 Hire Wendy Kozmak as Interim ACAO – Res. 410/18
3.5 Hire Marion Grogan as Interim CAO – Res. 411/18
3.6 Hire Annie Johnson as Part-time ACAO – Res. 412/18
3.7 Hire Penny Samec as Part-time Clerk – Res. 413/18
3.8 Safe working environment – schedule to have at least 2 people in office
3.9 Change locks, vault combination and passwords – decision at last meeting – work not to be done until after last day of ACAO
3.10 Board Secretary – Appoint Interim ACAO – Res. 414/18

Res. 409/18 Signing Authority — M/S C. Buley / B. Webster
BE IT RESOLVED THAT signing authority for the RM of Reynolds account at the Sunova Credit Union reflect the following; Reeve, Trudy Turchyn or Deputy Reeve, Harriet Yarmill with Interim A.C.A.O., Wendy Kozmak;
AND BE IT FURTHER RESOLVED THAT all other existing signatories be removed, and Sunova Credit Union be notified accordingly. Carried.

Res. 410/18 Interim ACAO — M/S H. Yarmill/K. Zalitach
BE IT RESOLVED THAT the RM of Reynolds hire Wendy Kozmak to be the interim ACAO until Council deems the administrative staffing issues have been resolved;
AND BE IT FURTHER RESOLVED THAT Wendy Kozmak be paid her hourly rate of pay. Carried

Res. 411/18 Interim CAO — M/S H. Yarmill / K. Zalitach
BE IT RESOLVED THAT the RM of Reynolds hire Marion Grogan to be the interim CAO until Council deems the administrative staffing issues have been resolved;
AND BE IT FURTHER RESOLVED THAT Marion Grogan be paid her hourly rate and kilometres, as relayed to council. Carried.

Res. 412/18 Interim ACAO — M/S C. Buley/J. Thurston
BE IT RESOLVED THAT the RM of Reynolds hires Annie Johnson to work two days a week as an interim part-time Assistant CAO;
AND BE IT FURTHER RESOLVED THAT Annie Johnson be paid $19.00 per hour. Carried.

Res. 413/18 Interim Office Help — M/S D. Holmes/M. Huzel
BE IT RESOLVED THAT the RM of Reynolds hires Penny Samec on an interim basis to work as required to fill the office staff complement.
AND BE IT FURTHER RESOLVED THAT Penny Samec be paid $20.00 per hour. Carried.

Res. 414/18 ICAO Brd. Secretary — M/S C. Buley/D. Holmes
WHERAS Resolution364/18 appointed the CAO as Board of Secretary for the November 13th, 2018 Board of Revision;
AND WHEREAS the CAO and ACAO have both resigned from the RM of Reynolds;
THEREFORE BE IT REVOLVED THAT Council appoints the Interim ACAO as Board Secretary. Carried.

Adjournment

Res. 415/18 Adjournment — M/S C. Buley/J. Thurston
BE IT RESOLVED that this meeting of Council hereby adjourns at 8:00 p.m. Carried.

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Reeve Trudy Turchyn — Penny Samec
Recording Secretary